

# RIVERCREST JUNIOR HIGH SCHOOL



## Intermediate Band

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# BAND HANDBOOK

## 2009-2010

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*John Marsh*  
**Director of Bands**

*Shawna Martin*  
**Assistant Director**

*Rick Logan*  
**RISD Superintendent**

*Stanley Jessee*  
**RJHS Principal**

## **Band Philosophy**

The instrumental music program at Rivercrest Junior High School is the first phase of a seven year program of instruction. It is our hope that participation in the band program will not only foster better understanding and appreciation of music but also help students develop the knowledge, skills, and attitudes necessary to become complete and successful members of society

The focus of the Rivercrest Junior High School Intermediate Band is learning – not performing; however, **all students will be expected to attend all performances and honor their commitments.**

As you and your parent(s) read this handbook and sign the forms at the end you will be making a commitment that includes:

- being a member of the band for the entire school year;
- giving your best effort to improve as a musician; and
- maintaining a progressive, positive attitude toward band and school throughout the year.



To be successful, all students must have the necessary supplies everyday.

### **All students need the following items**

- \$10 Fee – *This covers the cost of your t-shirt and band notebook*
- 1” Notebook (provided)
- Band textbook and music (provided)
- Band T-Shirt (provided – replacement cost is \$10 )
- Notebook paper (about 20-30 sheets)
- Page protectors (optional)
- Staff paper (provided by the director)
- Pencil – preferably mechanical (Pens, markers, crayons, etc. are not acceptable)
- Case Name Tag (provided)

*It is very important that each student has the outside of his or her case marked. Many cases look identical and may be accidentally picked up by another student if it is not clearly marked.*

The following items are not required but are highly recommended as the students progresses. \*\*\*Listed in order of importance\*\*\*

- Metronome
- Music Stand
- Tuner

All of these items as well as the supplies listed on the following page are available for purchase through the band program at an extremely discounted price.

# Instrument Specific Supplies

ALL STUDENTS MUST HAVE THESE EVERYDAY

FLUTE	<ol style="list-style-type: none"><li>1. TUNING ROD</li><li>2. OLD HANKERCHIEF</li></ol>
CLARINET	<ol style="list-style-type: none"><li>1. 4 REEDS - VANDOREN 2 1/2 - 3 1/2</li><li>2. SWAB</li><li>3. CORK GREASE</li><li>4. REED CASE - OPTIONAL</li></ol>
ALTO SAXOPHONE	<ol style="list-style-type: none"><li>1. 4 REEDS - VANDOREN 2 1/2 - 3 1/2</li><li>2. CORK GREASE</li><li>3. REED CASE - OPTIONAL</li></ol>
TRUMPET	<ol style="list-style-type: none"><li>1. VALVE OIL</li><li>2. CLEANING SNAKE/MOUTHPIECE BRUSH - OPTIONAL</li></ol>
HORN	<ol style="list-style-type: none"><li>1. ROTOR OIL</li><li>2. CLEANING SNAKE/MOUTHPIECE BRUSH - OPTIONAL</li></ol>
TROMBONE	<ol style="list-style-type: none"><li>1. SLIDE CREAM</li><li>2. SPRAY BOTTLE</li><li>3. CLEANING SNAKE/MOUTHPIECE BRUSH - OPTIONAL</li></ol>
BARITONE	<ol style="list-style-type: none"><li>1. VALVE OIL</li><li>2. SMALL HAND TOWEL</li></ol>
TUBA	<ol style="list-style-type: none"><li>1. VALVE OIL</li><li>2. SMALL HAND TOWEL</li></ol>

# Classroom Rules and Procedures

1. Enter room quickly and quietly
2. Be seated with horn (out and assembled) and all materials (book, music, notebook, pencil, reeds, valve oil, etc.) on the bell.
3. Place any unused items such as your case and book bag back in your area - DO NOT leave personal items on the floor.
4. Wait for directions with no talking
5. Raise hand for permission to talk.
6. When class is finished, return your instrument to its slot - you are not dismissed until room is straight and clean.
7. Respect your classmates and the directors

## CONSEQUENCES

**Band is a class that YOU CHOOSE to take. Therefore, we will hold you to the highest conduct standard. We will have a lot of fun this year, but we are also going to work hard. Students are expected to participate fully every day and follow all rules immediately and without question! We will make every effort to handle all discipline issues in the band hall. Any student who demonstrates a consistent pattern of misbehavior or who poses a major discipline problem WILL be removed from the band program.**

## **Personal Instruments/School Instruments**

Flute, Clarinet, Saxophone, Trumpet, and Trombone players are expected to provide their own instruments. We will provide a place to store instruments during the school day. Students should bring their instruments home to practice each evening and return the instrument to school the following day. Please keep your instrument in good playing condition. Repairs can be costly!!! Follow all maintenance and care instructions given by the directors.

The school will provide larger instruments as well as a limited number of other instruments. While the instruments are provided free as a service to the students, we expect you to take very good care of them! Students must provide a mouthpiece as well as basic supplies. The school will pay for routine maintenance. The student will be responsible for excessive damage. Any student who abuses any school owned equipment will lose the privilege of playing that instrument and may be removed from the band program

## **Spring Trip**

In the spring semester, the Intermediate Band will travel to an amusement park to compete in a festival. Students will have the remainder of the day to enjoy the amusement park. Details will be made available in February.

## **Fundraisers**

The band program will sponsor 1-2 fundraisers each year. These fundraisers will be used to defray the cost of the trip as well as other incentives throughout the year. Everyone in the band is expected to participate. The fundraiser will be prepaid, and students will receive any prizes when all merchandise is delivered.

## **Band T-Shirt**

The band will have a t-shirt to wear at special events and performances throughout the year. The cost of the shirt is covered in the \$10 band fee. Replacement shirts will cost \$10. **PLEASE KEEP UP WITH YOUR SHIRT FOR THE ENTIRE YEAR.**

## *Grading Policy*

*A student's progress will be monitored in several ways:*

- 1. Performances*
- 2. Written and playing quizzes*
- 3. Daily observation – Participation*

*Grades will be figured according to the following scale*

<i>Participation</i>	<i>40%</i>
<i>Performances</i>	<i>40%</i>
<i>Playing Tests/Quizzes</i>	<i>20%</i>

## *Attendance Policy*

*The Rivercrest Intermediate Band will perform at a small number of events outside of the school day this year. ALL EVENTS ARE ABSOLUTELY MANDATORY AND GRADED! We will do our best to inform you of dates in time well in advance to avoid conflicts.*

*A student who fails to attend a required performance will receive a failing grade for that performance and may risk removal from the band program. If you have any questions about an event, please see the Director of Bands immediately.*

## *Incentives*

*The band will sponsor 6 reward parties this year for the band in addition to the "Standard of Excellence" party, band banquet, and Spring Trip. These events are a reward for your hard work. To be eligible for the party, students must be progressing satisfactorily in band, have a clean discipline record, and be academically eligible.*

## **ELIGIBILITY**

The State of Texas requires all students to maintain academic eligibility in order to participate in extra-curricular events. Simply put, students must pass all courses (70 or above) at the end of every grading period in order to be eligible and participate in these events. Events subject to eligibility include football games, contests, parades, spring trips, etc. Events not subject to this policy include concerts and rehearsals.

Students who lose eligibility at the end of a grading period may regain their eligibility at the end of the following three weeks period if they are then passing ALL classes.

## **BOOSTER CLUB**

The Rivercrest Band Booster Club is an organization of parents and community members who support the Rivercrest Band program in a number of ways through fundraising, chaperoning, and other volunteer efforts. ALL band parents are encouraged to participate in this organization to ensure your child has the absolute best musical experience. Please contact Debbie Moreno or Mr. Marsh for more details.

## BAND WEBSITE/CHARMS

The band's webpage can be accessed via the Rivercrest ISD website – [www.rivercrestisd.net](http://www.rivercrestisd.net). In the menu bar at the top of the page you will find the “Band” tab. Here you will find information including calendars, itineraries, forms, music, and much, much more! Students and parents are encouraged to check the website frequently to remain up to date on the latest news and info concerning the Rivercrest Band program.

An additional online resource is CHARMS – [www.charmsoffice.com](http://www.charmsoffice.com). When you reach the CHARMS website, please log-in on the right-hand side of the screen under “Parent/Student Login.” Our school code is RivercrestBands. This will take you to our public site where you can access the calendar, forms, and a link to our school website. Additionally, you may log-in to access each student's personal account. Your student password is your school ID number. Please login occasionally to find student specific information and to update contact information as necessary.

## BAND CAMP

Band Camp is a wonderful opportunity for students to have fun while continuing the development process on their instrument during the summer. Many universities offer camps each summer. The directors recommend the Northwestern State University Band Camp in Natchitoches, Louisiana. More information will be provided later in the year. Students who wish to attend camp *may* be able to defray the cost of the camp (\$250-\$350) through fundraisers during the year. Any student who is interested in attending camp should notify a director as soon as possible.

I have read this handbook and have discussed it with my parents. I agree to do my personal best and follow the conditions outlined in this handbook. I understand that enrolling in band means making a commitment for the entire year to work hard and behave correctly in this class.

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Student's signature      Date

Parent/Guardian Signature      Date

Parents:

Students' names and pictures may appear on the Rivercrest Band website in the form of recognition or announcements concerning upcoming events. If you **do not** desire for your child's name or picture to be included, please indicate below.

***Please do not publish my child's name or picture on the Rivercrest Band website.***

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Parent /Guardian Signature

Date

\*\*\* Please fill out this form so that we can keep an accurate file for our records\*\*\*

**PLEASE PRINT**

STUDENT NAME: \_\_\_\_\_

PARENT/GUARDIAN NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_

WORK PHONE: \_\_\_\_\_

WORK PHONE: \_\_\_\_\_

OTHER EMERGENCY NUMBER \_\_\_\_\_

STUDENT EMAIL: \_\_\_\_\_

PARENT EMAIL: \_\_\_\_\_

BIRTHDAY: \_\_\_\_\_

T-SHIRT SIZE: \_\_\_\_\_

## PERSONAL INSTRUMENT INFORMATION

*If you own or are renting your own instrument, please fill in these lines so that we can help track lost or stolen instruments.*

INSTRUMENT: \_\_\_\_\_

BRAND: \_\_\_\_\_

SERIAL NUMBER: \_\_\_\_\_

CASE COLOR: \_\_\_\_\_

**BE SURE THERE IS A TAG ON YOUR CASE WITH PERSONAL INFO!!!**

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## SCHOOL-OWNED INSTRUMENT CHECK-OUT FORM

The instrument(s) listed below has been checked-out to me in the condition listed. I agree to return the instrument in that condition and assume responsibility for any other damage. I have read the section concerning school-owned instruments and agree to comply with those guidelines.

\_\_\_\_\_  
Student signature                      Date

\_\_\_\_\_  
Parent Signature                      Date

INSTRUMENT: \_\_\_\_\_

BRAND: \_\_\_\_\_

SERIAL NUMBER: \_\_\_\_\_

CONDITION: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Parent Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

**PARENT SURVEY**

Dear Parent:

As you can imagine, it takes a tremendous amount of time, energy, and money to accomplish each year's goals and provide the best possible experience for your child. In order to accomplish this, we need your help. Although we have a small number of parents who work extremely hard at nearly every event, we desperately need EVERY parent to help even in the smallest way. Please take a moment to read and fill out this survey. I hope you will consider volunteering your time if possible. Based on the information you provide, we will call to make arrangements for you to help. If you have any questions, please feel free to contact the director.

- \_\_\_\_\_ Chaperone (football games, contests, etc.)
  - \_\_\_\_\_ Driving (see director)
  - \_\_\_\_\_ Concession stand
  - \_\_\_\_\_ Calling committee
  - \_\_\_\_\_ Hemming/Sewing
  - \_\_\_\_\_ Other fundraising (Please specify) \_\_\_\_\_
  - \_\_\_\_\_ Typing/Organization
  - \_\_\_\_\_ Public Relations
  - \_\_\_\_\_ Medical (Nurse, 1<sup>st</sup> Aid, CPR, etc.)
  - \_\_\_\_\_ Other
- \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Again, I know you understand what a tremendous undertaking this job is. I hope you can find some time to share your talents and efforts for the betterment of our students. If you have any questions or concerns, please do not hesitate to contact me.

Musically yours,

John Marsh  
Director of Bands  
\_\_\_\_\_

**RIVERCREST JUNIOR HIGH SCHOOL BAND**  
**MEDICAL RELEASE FORM**

*PLEASE PRINT*

**STUDENT INFO**

STUDENT: \_\_\_\_\_ GRADE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_  
HOME PHONE: \_\_\_\_\_  
PARENTS' NAMES: \_\_\_\_\_  
MOTHER'S WORK PHONE: \_\_\_\_\_  
FATHER'S WORK PHONE: \_\_\_\_\_  
EMERGENCY PHONE: \_\_\_\_\_

**INSURANCE INFO**

*You may copy the front and back of your insurance card and attach it if you would like.*

INSURANCE COMPANY: \_\_\_\_\_  
POLICY NUMBER: \_\_\_\_\_ GROUP IN NAME OF: \_\_\_\_\_  
NAME OF PARENT WHO IS POLICY HOLDER: \_\_\_\_\_

INSURANCE COMPANY: \_\_\_\_\_  
POLICY NUMBER: \_\_\_\_\_ GROUP IN NAME OF: \_\_\_\_\_  
NAME OF PARENT WHO IS POLICY HOLDER: \_\_\_\_\_

**HEALTH INFO**

1. List any allergies to food, medications, other. (If none, so state)

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2. List pertinent medical information applicable to heart trouble, diabetes, epilepsy, etc as well as treatment or surgery for any recent medical issues. (If none, so state)

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3. Does student carry medication? If yes, please list what and why. (If none, so state)

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4. Date of last tetanus injection: \_\_\_\_\_

5. Name of family physician: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

6. May the student be given aspirin? \_\_\_\_\_ Tylenol \_\_\_\_\_ Advil \_\_\_\_\_

7. Does the student wear glasses? \_\_\_\_\_ contact lenses? \_\_\_\_\_ hearing aid? \_\_\_\_\_

8. Additional medical information or comments.

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The above student has my permission to participate in school-sanctioned activities as a member of the Rivercrest Junior High School Band during the 2009-2010 school year. Students, even when off campus, are still subject to the school rules and regulations when participating with the Rivercrest Junior High School Band. I understand that any student who does not conduct himself/herself properly may be (1) sent home at the parent's expense; (2) prohibited from participating in future activities of this organization; and/or (3) subject to other appropriate disciplinary action.

By signing this document, the parent and/or legal guardian release the Rivercrest Independent School District and the Rivercrest High School band directors, chaperones, volunteers, etc. from any and all claims resulting from the injury of the above named student or the loss of property of the above named student while participating in any activities connected with the Rivercrest High School Band.

In the event that the above name student is presented for, or requires medical treatment of surgery or any other form of medical care or aid, I, parent or legal guardian of the above name student, do hereby authorize the sponsors/chaperones to be consulted with, and consent to any medical treatment or care deemed necessary by any doctor, nurse, or other medical personnel.

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Parent Signature

Date